STUDY ABROAD/TRAVEL

TRAVEL COMMITMENT FORM

I, (print legal name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand that any

expenditures made on my behalf, including, but not limited to, payment for plane tickets,

accommodations, ground transportation, and host institution fees and deposits,

by the International Education Office are non-transferable, and in most cases

non-refundable. Furthermore, because of this, I agree that I will reimburse Lyon College

for all non-refunded charges, including cancellation fees, that have been incurred on my behalf

if, for any reason, I later withdraw or am expelled from the trip or do not leave on my scheduled

flight. These reasons include, but are not limited to, the following:

1) I change my mind.

2) I have to withdraw from the trip for health reasons (see insurance information below).

3) I do not secure the proper valid documentation (passport and/or visas) in time for the trip.

Non-US citizens may need additional documentation and should check with their embassies.

You are responsible for acquiring the proper documentation on time.

4) I am not eligible to participate in a study abroad program (see Study Abroad Policies).

5) I fail the prerequisite course.

6) Due to weather, road conditions, or other reasons, I fail to arrive at the airport on time to depart

as scheduled I also understand that use of a grant on my behalf for a study abroad course constitutes an

agreement on my part to participate in the entire course as well as attending all preparatory sessions,

and that if I fail to participate in the required activities of the course, the grant may be rescinded and I

will be required to reimburse Lyon College for all monies expended on my behalf. I understand also that

if I fail to return to Lyon the semester following the trip, I will be required to reimburse the program for

expenditures on my behalf. If I am unable to participate in a study abroad/exchange, I will notify the

International Education Office in writing as soon as I am certain that I will withdraw, and, in any case, no

later than February 15th of the year of my planned travel (Nov. 15th of the previous year for January

courses.). I understand that this early notification is necessary because reservations for group travel

often have to be made several months in advance of the trip. If I wish, I may take out

supplemental travel insurance, which will be at my own expense and could reimburse the cost of my

plane ticket, accommodations, and other fees. Such travel insurance, however, is only applicable in

situations in which a serious medical condition/reason prevents me from participating in travel.

I also agree that, upon my return to Lyon College after the study abroad, I will make myself

available, as needed, for activities relating to public relations and marketing of Nichols study

abroad programs.

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Signature Date

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Parent or Legal Guardian Date